UNIFIED APPLICATION FORM FOR CERTIFCATE OF OCCUPANCY

☐ **FULL**   ☐ **PARTIAL**

THIS APPLIES ALSO FOR : ☐ **FIRE SAFETY INSPECTION CERTIFICATE**   ☐ **LOCATIONAL CLEARANCE**

Building Permit No.   :_____   Date Issued   :_____
FSEC No.   :_____   Date Issued   :_____

_____
(Date)

Name of Applicant/Owner:_____
Address of Applicant/Owner:_____
                       (Last Name)   (Given Name)   (Middle Initial)
_____ ZIP Code:_____ Contact No.: _____

Requirements submitted:

☐ 3 copies of Certificate of Completion, duly notarized

☐ Construction Logbook, signed and sealed by the Owner's Architect or Civil Engineer who undertook full-time inspection and supervision

☐ As-Built Plans, signed and sealed by the Owner's Architect or Civil Engineer who undertook full-time inspection and supervision

☐ 1 photocopy of the valid licenses of all involved Professionals

☐ Captioned photographs of Site and Completed Building/Structure showing front, sides and rear areas

☐ Yellow Card issued by the Electrical Service Provider

Name of Project: _____
Location of Project: _____
        Use/Character of Occupancy: _____
        No. of Storey/s: _____
        No. of Units: _____
        Total Gross Floor Area (Square Meters): _____
        Date of Completion: _____

Submitted by: Attested by:

                                                FULL-TIME INSPECTOR OR SUPERVISOR OF CONSTRUCTION

_____   _____
APPLICANT/OWNER   **ARCHITECT OR CIVIL ENGINEER**
(Signature Over Printed Name)   (Signed and Sealed Over Printed Name)
                                     Date_____
Community Tax Certificate No. _____

PRC No.	Validity	
PTR No.	Date Issued	
Issued at	TIN	
CTC No.	Date Issued	Issued at

Date Issued:_____
Place Issued: _____

That I UNDERTAKE that all information in this application is true and correct based on my personal knowledge and authentic records submitted to the Local Government of Batangas City. Any false or misleading information supplied, or production of fake/falsified documents shall be grounds for appropriate legal action against me and automatically revokes the permit. I hereby agree that all personal data **(as defined under the Data Privacy Law of 2012 and its Implementing Rules and Regulations)** and account transaction information or records with the Local Government of Batangas City may be processed, profiled or shared to the requesting parties or for the purpose of any court, legal process, examination, inquiry and audit or investigation of any authority.

SUBSCRIBE AND SWORN TO before me on this ____ day of _____, 20__ at Batangas City affiant having exhibited to me his/her valid _____ as competent proof of his/ger identity.

Doc. No.
Page No.
Book No.   _____
Series of   NOTARY PUBLIC (Until December _____)