



Office of the City Mayor

EXECUTIVE ORDER NO. 11 S. 2016

July 1, 2016

REORGANIZING THE CITY GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (GFPS)

WHEREAS, the Batangas City Government recognizes women empowerment and gender equality pursuant to RA 7160, General Appropriations Act, Magna Carta for Women and other local and international mandates;

WHEREAS, the Batangas City Government promotes and ensures that gender and development is part of its local policy-making, planning, programming, budgeting, implementation, monitoring and evaluation;

WHEREAS, the Batangas City Government shall have a mechanism to accelerate gender mainstreaming within the locality;

WHEREAS, the Batangas City Government together with other LGUs shall establish/reorganize their Gender and Development Focal Point System (GFPS) as a mechanism to realize the objective and purpose;

NOW THEREFORE, I, BEVERLEY ROSE A. DIMACUHA, Mayor of Batangas City, by virtue of the powers vested in me by law, do hereby reorganize the City Gender and Development Focal Point System (GFPS).

Section 1. The City GFPS will be composed of the Executive Committee (ExeCom) and the Technical Working Group (TWG) wherein the members are the following:

The City GFPS Executive Committee (ExeCom)

Chairperson: **Hon. Beverley Rose A. Dimacuha**
City Mayor

Vice-Chairperson: **Atty. Victor Reginald A. Dimacuha**
Secretary to the Mayor

Members: **Atty. Narciso B. Macarandang**
City Administrator

Hon. Hon. Alyssa Renee A. Cruz-Atienza
Chairperson of SP Committee on Women, Children and Family

Mrs. Mila M. Española
City Social Welfare and Development Officer

Engr. Januario B. Godoy
City Planning and Development Coordinator

Engr. Adela B. Hernandez
City Engineer

Mrs. Aster Marasigan
Assistant City Treasurer, In-charge of Office



Mrs. Elizabeth Q. Delos Reyes
City Budget Officer

Dr. Rosanna Carmelita A. Barrion
City Health Office

Dr. Estelita G. Lacsamana
City Veterinarian

Hon. Angelito Dondon A. Dimacuha
President – Ligangmga Barangay

Mrs. Victoria Amor M. San Gabriel
City Director - DILG

Mrs. Vilma A. Dimacuha
NGO Member – Kayang-kaya Basta Samasama, Inc.

Representatives from the following group:

PNP Women's Desk – City Police Office

Indigenous People (IP)

Persons with Disabilities (PWD)

KALIPI President

Academe

The City GFPS Technical Working Group (TWG)

Chairperson: **Engr. Januario B. Godoy**
City Planning and Development Coordinator

Members: **Mrs. Mila M. Espanola**
City Social Welfare and Development Officer

Mrs. Elizabeth Q. Delos Reyes
City Budget Officer

Mr. Federico R. Chavez
Accountant III, In-charge of Office
Office of the City Accountant

Mrs. Aster Marasiga
Assistant City Treasurer, In-charge of Office

Atty. Oliva D. Telegatos
City Secretary (Sangguniang Panlungsod)

Dr. Rosanna Carmelita A. Barrion
City Health Officer

Dr. Estelita G. Lacsamana
City Veterinarian

Mrs. Aurea R. Castillo
Human Resource and Management Officer

Mr. Manolo M. Perlada

City Mayor's Office

Mrs. Angela J. Banuelos

Head, Public Information Office

Section 2. General Functions of the City GFPS

- a. Lead in mainstreaming GAD perspectives in the **city government** policies, plans and programs. In the process, they shall ensure the assessment of the gender-responsiveness of systems, structures, policies, programs, processes and procedures of the **city government** based on the priority needs and concerns of constituencies and employees, and the formulation of recommendations including their implementation;
- b. Assist in the formulation of new policies such as the GAD Code in advancing women's empowerment and gender equality;
- c. Lead in the setting-up of appropriate systems and mechanisms to ensure the generation, processing, review and updating of sex-disaggregated data or GAD database to serve as basis in performance-based and gender-responsive planning and budgeting;
- d. Coordinate efforts of different divisions/offices/units of the **city government** and advocate for the integration of GAD perspectives in all their systems and processes;
- e. Spearhead the preparation of the annual and performance-based **LGU-GAD Plan and Budget (GPB)** in response to the gender issues and or concerns of their locality and in the context of the **city government** mandate; and consolidate the same, following the form and procedures prescribed in this Joint Memorandum Circular (JMC). The GFPS shall likewise be responsible for submitting the consolidated GPBs of the **city government**;
- f. Lead in monitoring the effective implementation of the annual GPB, GAD Code, other GAD-related policies and plans;
- ✓ g. Lead the preparation of the annual **Batangas City-GAD Accomplishment Report (GAD AR)** and other GAD reports that may be required under the Magna Carta for Women (MCW) and this JMC;
- h. Strengthen linkages with other LGUs, concerned agencies or organizations working on women's rights and gender and development to harmonize and synchronize GAD efforts at various levels of local governance;
- i. Promote and actively pursue the participation of women and gender advocates, other civil society groups and private organizations in the various stages of development planning cycle; giving attention to the marginalized sectors, and
- j. Ensure that all personnel of the Batangas City Government including the planning and finance officers (e.g. accountants, budget officers, auditors) are capacitated on GAD. Along this line, the GFPS will recommend and plan an appropriated capacity development program on GAD for its employees as part of and implemented under its regular human resource development program.

Section 3. Specific Roles and Responsibilities of the City GFPS

a. The City GFPS **Executive Committee** shall:

- i. Provide policy advice to the City Mayor to support and strengthen the GFPS and the **city government's** gender mainstreaming efforts;
- ii. Direct the identification of GAD strategies, PPAs and targets based on the results of gender analysis and gender assessment, taking into account the identified priorities of the **city government** and the gender issues and concerns faced by the city government's constituents and employees;
- iii. Ensure the timely submission of the **Batangas City-GPB, GAD AR** and other GAD-related reports to the DILG which shall be consolidated for submission to the Philippine Council for Women (PCW) and appropriate oversight agencies;
- iv. Ensure the effective and efficient implementation of the **GAD PPAs** and the judicious utilization of the GAD budget;
- v. Build and strengthen the partnership of the LGU with concerned stakeholders such as women's groups or CSOs, national government agencies, GAD experts and advocates, among others in pursuit of gender mainstreaming;
- vi. Recommend awards and/or incentives to recognize outstanding **GAD PPAs** or individuals who have made exemplary contributions to GAD.

b. The City GFPS **Technical Working Group (TWG)** shall:

- i. Facilitate the gender mainstreaming efforts of the **Batangas City Government** through the GAD planning and budgeting process;
- ii. Formulate the **Batangas City-GPB** in response to the gender gaps and issues faced by their constituents including their women and men employees;
- iii. Assist in the capacity and competency development of and provide technical assistance to the offices or units of the **city government**. In this regard, the TWG shall work with the Human Resource Development Office (HRDO) on the development and implementation of a capacity development program on GAD for its employees, as necessary;
- iv. Coordinate with the various units/offices of the **city government** and ensure their meaningful participation in strategic and annual planning exercises on GAD including the preparation, consolidation and submission of GPBs;
- v. Lead the conduct of advocacy activities and the development of information, education and communication (IEC) materials to ensure critical support of local elected officials, department heads and staff, and relevant stakeholders to the GFPS and to gender mainstreaming;
- vi. Monitor the implementation of **GAD-related PPAs** and suggest corrective measures to improve their implementation;

- vii. Prepare and consolidate **City-GAD ARs** and other **GAD**-related reports; and
- viii. Provide regular updates and recommendations to the City Mayor or GFPS-ExeCom regarding the activities of the GFPS and the progress of the city in gender mainstreaming based on the feedback and reports of concerned **city government** offices/units, stakeholders and constituents.

Section 4. This order shall take effect immediately.

Done in the City of Batangas this 1st day of July , in the year of Our Lord Two Thousand and Sixteen.


BEVERLEY ROSE A. DIMACUHA
City Mayor

Attested:


ATTY. VICTOR REGINALD A. DIMACUHA
Secretary to the Mayor