

**Invitation to Bid No. 10-17**  
**Republic of the Philippines**  
**Batangas City**

Invitation to Bid for the supply & delivery of Various Office Supplies for use of different offices of Batangas City Government.

The Batangas City Government intends to apply the sum of Php 192,663.95 being the Approved Budget for the Contract for BAC-PG-00010-17. Bids received in excess of the ABC shall be automatically rejected at Bid Opening.

Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184.

Interested Bidders may obtain further information from the Batangas City Government and inspect the Bidding Documents at the address given below from 8:00 a.m. to 5:00 p.m.

A complete set of Bidding Documents may be purchased by interested Bidders from the address below and upon payment of a non-refundable fee in the amount of Php 500.00 for the supply & delivery of Various Office Supplies for use of different offices of Batangas City Government payable to the Batangas City Treasurer’s Cashier.

The Bidding Documents shall be received personally by the prospective bidders or his authorized representative.

Bids and eligibility requirements must be delivered to the address below on or before February 07, 2017 at 08:00 a.m.. Late Bids shall not be accepted. All bids must be accompanied by a Bid Security in any of the following form:

Form of Bid Security	Amount
1. Cash , cashier’s/manager’s check, bank draft/guarantee confirmed by a Universal or Commercial Bank (2 %)	Php 3,853.28
2. Irrevocable Letter of Credit (2% of ABC)	Php 3,853.28
3. Surety Bond (5% of ABC)	Php 9,633.20
4. Any Combination of the Foregoing (Proportionate to share of form with respect to total amount of Security)	Php 9,633.20

Bid Opening shall be on February 07, 2017 at 08:30 a.m. at the Office of the BAC Secretariat/TWG-PG, Batangas City. Bids will be opened in the presence of the Bidder’s representatives who choose to attend at the address below.

The City Government of Batangas reserves the right to accept or reject any Bid, to annul the bidding process, and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

Office of the BAC Secretariat/TWG-PG  
Mrs. Marissa Guadez  
7 P. Burgos St., Batangas City  
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(043) 723-7483  
www.batangascity.gov.ph

ATTY. TEODULFO A. DEGUITO  
City Legal Officer  
BAC Chairman