

Invitation to Bid No. 11-21
Republic of the Philippines
Batangas City

Invitation to Bid for the procurement of Janitorial Services (including cleaning equipment, supplies & materials) for the maintenance and upkeep of City Government Facilities.

The **Batangas City Government** through the Office of the City Mayor intends to apply the sum of **Nine Million Five Hundred Ninety Six Thousand Two Hundred Thirty Two Pesos (Php 9,596,232.00)** for *nine (9) months* being the Budget for the Contract to payment under the contract for the **Procurement of Janitorial Services at Batangas City Government**. Bids received in excess of the Budget for the Contract shall be automatically rejected at Bid Opening.

Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184.

The City Government of Batangas will hold a Pre-Bid Conference open to all interested parties on February 16, 2021 at 09:00 a.m. at the Office of the BAC Secretariat/TWG -(PG), Batangas City. Only those who have purchased the Bidding Documents shall be allowed to participate in the Pre-Bid Conference. Further information may be obtained from the BAC Secretariat and inspect the Bidding Documents at the address given below from 8:00 a.m. to 5:00 p.m.

A complete set of Bidding Documents may be purchased by interested Bidders from the address below and upon payment of a non-refundable fee in the amount of Php 10,000.00 for the procurement of Janitorial Services (including cleaning equipment, supplies & materials) for the maintenance and upkeep of City Government Facilities, payable to the Batangas City Treasurer’s Cashier.

The Bidding Documents shall be received personally by the prospective bidders or his authorized representative.

Bids and eligibility requirements must be delivered to the address below on or before March 02, 2021 at 08:00 a.m. Late Bids shall not be accepted. All bids must be accompanied by a Bid Security in any of the following form:

Form of Bid Security	Amount
1. Cash , cashier’s/manager’s check, bank draft/guarantee confirmed by a Universal or Commercial Bank (2 %)	Php 191,924.64
2. Irrevocable Letter of Credit (2% of ABC)	Php 191,924.64
3. Surety Bond (5% of ABC)	Php 479,811.16
4. Any Combination of the Foregoing (Proportionate to share of form with respect to total amount of Security)	Php 479,811.16

Bid Opening shall be on March 02, 2021 at 08:30 a.m. at the Office of the General Services Officer, Batangas City. Bids will be opened in the presence of the Bidder’s representatives who choose to attend at the address below. No partial bidding.

The City Government of Batangas reserves the right to accept or reject any Bid, to annul the bidding process, and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

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ATTY. TEODULFO A. DEGUITO
City Legal Officer
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