



Republic of the Philippines
Batangas City

Office of the City Mayor

EXECUTIVE ORDER NO. 64 S. 2022
December 28, 2022

IMPLEMENTING THE BUSINESS-FRIENDLY JOINT INSPECTION TEAM OF BATANGAS CITY

WHEREAS, there is a need to enhance and upgrade the service standards in processing business permits and licenses within Batangas City in order to institutionalize the existing Business Permits and Licensing System (BPLS) reform standards;

WHEREAS, it has been noted that there is a need to upgrade the existing BPLS service standards in Batangas City;

WHEREAS, to address the implementation of the streamlined BPLS there is a need to further execute the Joint Inspection Team (JIT) that will help promote transparency and ease disruptions to any business activity;

NOW, THEREFORE, I BEVERLEY ROSE A. DIMACUHA, City Mayor, by virtue of the powers vested in me by law do hereby implement the Business-Friendly Joint Inspection Team defining its composition and functions

Section 1. Composition: The members of the Business-Friendly Joint Inspection Team are composed of representatives from the following offices:

Team Leader	Business Permits and Licensing Office (BPLO)
Members	City Planning and Development Office (CPDO)
	City Health Office (CHO)
	City Engineer's Office (CEO)
	City Treasurer's Office (CTO)
	City ENRO
	Office of the City Veterinarian and Agricultural Services (OCVAS)
	Bureau of Fire Protection (BFP)
	Philippine National Police (PNP)
	City Legal Office
	Defense and Security Services (DSS)
	Public Information Office (PIO)
	Other National Government Agencies (PhilHealth, Pag-IBIG, SSS) if applicable

Section 2. Functions and Responsibilities: The Business One-Stop-Shop (BOSS) is a facility of the City Government that operates whole year round which was established to streamline the process of issuing business permits and licenses. Consistent with this goal, the JIT shall perform the following functions and responsibilities:

- 2.1.1 Inspect all business establishments/enterprises prior to the issuance of business permit and licenses;
- 2.1.2 Monitor adherence of businesses to local ordinances;
- 2.1.3 Prepare consolidated inspection reports within 24 hours after inspection;

2.1.4 Tag non-compliant business establishments to the electronic Business Permits and Licensing System (eBPLS) of the BOSS; and

2.1.5 Recommend issuance of new, renewal and non-renewal of old business permits.

Section 3. Schedule and Frequency of Inspection: The schedule of inspection of the JIT shall be from February 15 until December 15 prior to the issuance of business permit and licenses or as often as the JIT head may order.

Section 4. Inspection and Guide: The BPLO shall prepare a list of all business establishments for the team every time they will conduct an inspection.


Section 5. Funding: Funds for the mobilization of the team, the supplies needed during the inspection and other incidental expenses for the purpose shall be set aside from the funds of the Office of the City Mayor.

Section 6. Effectivity: This Executive Order shall take effect immediately until sooner revoked or repealed.

Done in Batangas City this 28th December on the year of our Lord Two Thousand and Twenty-Two.


BEVERLEY ROSE A. DIMACUHA
City Mayor

Attested:


ATTY. VICTOR REGINALD A. DIMACUHA
Secretary to the Mayor

cc: All offices concerned