



Republic of the Philippines
BATANGAS CITY

Office of the Sangguniang Panlungsod

Tel. No. 723-2175

ORDINANCE NO. 2 S. 2015

ORDINANCE CREATING THE BATANGAS CITY EPIDEMIOLOGICAL
SURVEILLANCE UNIT UNDER THE BATANGAS CITY HEALTH OFFICE AND
DIRECTING ALL STAKEHOLDERS TO REPORT ALL NOTIFIABLE DISEASES
AND OTHER IMPORTANT HEALTH DATA NECESSARY IN THE PRIORITIZATION
AND IMPLEMENTATION OF HEALTH PROGRAM AND PROJECTS IN THE
CITY OF BATANGAS

SPONSOR : COUN. GLENN M. ALDOVER
CO-SPONSORS : VICE MAYOR AND SANGGUNIANG PANLUNGSOD
MEMBERS

WHEREAS, Administrative Order No. 2005 - 0023 of the Department of Health (DOH) (Implementing Guidelines for Formula One for Health as Framework for Health Reforms) Section C2 c.iii states that "Disease surveillance shall be intensified to ensure that targets for disease elimination, prevention and control are attained";

WHEREAS, disease surveillance is a contract component of health systems providing essential information for the optimal health care delivery and cost effective disease control and prevention strategies;

WHEREAS, Republic Act 3573 (Law on Reporting of Communicable Diseases) requires all individuals and health facilities to report notifiable diseases to local and national authorities;

WHEREAS, timely reporting of vital health information will help the policy makers to formulate strategies for interventions or actions to address a health problem;

WHEREAS, functional health or disease surveillance system is useful for priority setting, planning, resource mobilization and allocation and prediction and early detection of epidemics and monitoring and evaluation of health programs;

WHEREAS, it is necessary to have a comprehensive and quality reporting system of the vital health information such as but not limited to communicable and non-communicable disease, deaths, cause of death, births immunization and other health data deemed necessary in the formulation of strategies and prioritization of health programs.

NOW THEREFORE, be it ordained by the Sangguniang Panlungsod in session assembled that:

SECTION 1. SHORT TITLE - This Ordinance shall be cited as "Ordinance Creating the Batangas City Epidemiological Surveillance Unit".



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SECTION 2. DEFINITION OF TERMS - As used in this Ordinance, the following shall mean:

1. **Epidemiology** - refers to the study of the distribution and determinants of health-related states or events in specified populations and the application of this study to the control of health problems.
2. **BCESU** - refers to Batangas City Epidemiological Surveillance Unit
3. **Notifiable Diseases** - refer to disease that by the virtue of Administrative Order No. 2008-0009 must be reported to the public health authority in the pertinent jurisdiction where the diagnosis is made. Such diseases are categorized into two according to the urgency of reporting, namely: Immediately Notifiable Disease Syndrome Events and Conditions (Category I) and Weekly Notifiable Disease or Syndrome (Category II). Such diseases include
 - A. Immediately Notifiable Disease/Syndrome/Events and Conditions(Category I)
 1. Acute Flaccid Paralysis syndrome
 2. Adverse Event Following Immunization (AEFI)syndrome
 3. Anthrax A22
 4. Human Avian Influenza J10
 5. Measles B05
 6. Meningococcal Disease A39
 7. Neonatal Tetanus A33
 8. Paralytic Shellfish Poisoning T61.2
 9. Rabies A82
 10. Severe Acute Respiratory Syndrome (SARS) UO4.9
 11. Outbreaks
 12. Clusters of Diseases
 13. Unusual diseases or threats



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B. Weekly Notifiable Disease or Syndrome (Category II)

1. Acute Bloody Diarrhea	syndrome
2. Acute Encephalitis Syndrome	syndrome
3. Acute Hemorrhagic Fever Syndrome	syndrome
4. Acute Viral Hepatitis	B15-B17
5. Bacterial Meningitis	A37
6. Cholera	A30
7. Dengue	A90-A91
8. Diphtheria	A36
9. Influenza like illnesses	J11
10. Leptospirosis	A27
11. Malaria	B50-B54
12. Non-Neonatal Tetanus	A35
13. Pertussis	A37
14. Typhoid and Paratyphoid fever	A01

4. **STAKEHOLDERS** - shall refer to health facilities, such as hospital lying-in clinics, infirmary, medical/surgical clinics, health centers, laboratories and allied medical professionals and traditional birth attendants.

SECTION 3. THE HEALTH SURVEILLANCE UNIT - The health surveillance unit of the city shall be called "The Batangas City Epidemiological Surveillance Unit".

SECTION 4. COMPOSITION - The City Epidemiological Surveillance Unit shall be composed of the following:

1. City Epidemiological Surveillance Officer
2. Assistant City Epidemiological Surveillance Officer
3. Encoder
4. Disease Surveillance Coordinator (in every hospital within the city)
5. Assistant Disease Surveillance Coordinator (in every hospital within the city)
6. Barangay Disease Surveillance Coordinator (in every barangay)
7. Assistant Barangay Disease Coordinator



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SECTION 5. DUTIES AND RESPONSIBILITIES

1. The City Epidemiological Surveillance Unit shall have the following duties and responsibilities:
 - a) Be responsible for collecting, analyzing and disseminating reliable and timely information on the health status, investigate disease outbreaks and other threats to public health.
 - b) Develop and maintain surveillance and other health information system that generates accurate, reliable and timely information for decision making.
 - c) Establish a network with sentinel hospitals, clinics and other municipal surveillance units.
 - d) Support the surveillance activities and programs of the provincial, regional and national epidemiological and surveillance units.
2. The City Epidemiological Surveillance Officer shall have the following duties and responsibilities:
 - a) Coordinate with hospital clinic and barangay disease coordinators for the systematic and timely reporting of reportable disease and other relevant health data.
 - b) Review pertinent hospital records and laboratory tests, verify diagnosis based on standard case definition and interview patients for more specific information that is deemed necessary in controlling possible outbreak.
 - c) Collate and analyze all reported data for review and appropriate action of the City Health Office and other higher authorities.
 - d) Update the City Health Officer and other higher authorities on the health status of the community.
 - e) Submit report to the Provincial or Regional Epidemiological Surveillance Unit.
 - f) Perform other health surveillance functions which may be assigned by the City Health Officer or other local health authority.



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3. The Encoder shall be responsible for the encoding and generating computer outputs of all reported data for easy analysis of the end-users.
4. The Hospital and Barangay Surveillance Coordinators shall be responsible for the active case finding and investigation of all reportable cases and other health information in the hospital and community respectively. They shall be responsible for the accomplishment and submission of surveillance forms to the BCESU at the Batangas City Health Office.
5. The assistant officers and coordinators shall help their respective higher officer or coordinators in performing their respective tasks and shall act as the alternate whenever necessary.

The Batangas City Epidemiological Surveillance Unit will be guided by the following legal issuances:

1. Republic Act 3573 (law on Reporting of Communicable Disease) requires all individuals and health facilities to report notifiable diseases to local and national authorities.
2. Administrative Order No.2005-0023 (Implementation Guidelines for Formula One for Health as Framework for Health Reforms). Section C2.c.iii. states that "Disease surveillance shall be intensified to ensure that the targets for disease elimination, prevention and control are attained".
3. Administrative Order No. 2007-0036. Guidelines on the Philippine Integrated Disease Surveillance and Response (PIDSR) framework.

SECTION 6. REPORTABLE HEALTH DATA - The following health information/data shall be reported to the Batangas City Health Office through the Batangas City Epidemiological Surveillance Unit.



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1. All notifiable diseases listed in Administrative Order No. 2008-2009. (Adopting the 2008 Revised List of Notifiable Disease, Syndromes, Health-Related Events and Conditions).
2. Deaths and cause of death
3. Birth deliveries attended in the community and birthing facilities
4. Immunization given at birth
5. Newborn screening done at health facilities
6. Birth defects seen at the community and health facilities
7. Other health data which may be prescribed by the CESU, PESU, RESU or National Epidemiological Center (NEC).

SECTION 7. COVERAGE - All health facilities such as hospitals, lying in clinics, infirmary, medical/surgical clinics, health centers, laboratories and all medical and non-medical entities such as medical doctors, nurses, midwives, allied medical professionals and traditional birth attendants are hereby mandated to report all attended cases listed in Section 6 of this ordinance either directly to the BCESU or through their respective hospital or barangay surveillance coordinators.

SECTION 8. GUIDELINES IN REPORTING - The time frame for reporting health data to the City Epidemiological Surveillance Unit shall be the following:

1. Notifiable diseases shall be reported based on the guideline set by AO No. 2008-0009 (Adopting the 2008 Revised list of Notifiable Diseases Syndromes, Health Related Events and Conditions).
2. Deaths must be reported by relatives or attending medical or non-medical personnel within 48 hours, or within 72 hours if death occurs on a Friday. If the cause of death however is due to a suspected communicable disease or a medical-legal case, it should be reported as soon as possible or within 24 hours.



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3. Births attended at birthing facilities shall be reported on a monthly basis. Births attended at home or in the community however shall be reported by the attending traditional birth attendant, midwife, nurse, doctor or relatives to the barangay surveillance coordinator or to the nearest health center as soon as possible or within 48 hours after birth, or within 72 hours if birth occurs on a Friday.
4. Immunization and newborn screening done at health facilities shall be reported on a monthly basis.
5. Birth defects seen at birthing facilities or in the community must be reported as soon as possible to the BCESU or to nearest health center.

SECTION 9. MANPOWER - The City Epidemiological Surveillance Officer (CESU), the Assistant CESU and the encoder shall be initially designated by the City Health Officer from among the regular personnel of the health office. However, the City Government of Batangas, depending on the availability of fund, may hire a dedicated epidemiologist or an epidemiology and surveillance trained personnel for the City Epidemiological Surveillance Officer.

All health facilities such as hospitals, puericulture infirmaries and birthing facilities shall designate their own Health/Disease Surveillance Coordinators and Assistant Coordinators who shall become members of the Batangas CESU.

All Barangay Chairmen shall designate their own Disease Surveillance Units composed of Barangay Health/Disease Surveillance Coordinators, Assistant Coordinators and members who shall likewise become part of the BCESU.

SECTION 10. AUTHORITY TO REVIEW HEALTH RECORDS - The City Epidemiological Surveillance Officer or his/her authorized representative, upon written recommendation or order of the City Health Officer, shall be authorized to review the chart or medical and laboratory records and obtain a copy thereof of patients suspected to have communicable disease or cases with potentials or significant impact on the health status of the community. Reviewed and obtained copies of records however, shall be treated with utmost confidentiality and shall never be used except for disease or health investigation purposes.



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SECTION 11. IMPLEMENTING RULES - The City Health Office upon the direction of the City Mayor shall within thirty (30) days from the enactment of this ordinance promulgate the rules and regulations necessary for the implementation of this ordinance, furnishing a copy thereof to the Sangguniang Panlungsod.

SECTION 12. PENAL PROVISION - The following penalties shall be imposed upon individuals or institutions or facilities found to have violated the provisions of this ordinance:

1. Against Public Employee - subject to pertinent Civil Service Rules and Regulations, the imposable penalties for erring government employees are the following:

First Offense - Reprimand

Second Offense - Suspension for one (1) to thirty (30) days

Third Offense - Suspension for 30 - 60 days

2. Against private individual health/institutions facilities, persons/institutions/facilities.

First Offense - Fine of P3,000.00

Second Offense - Fine of P4,000.00

Third Offense - Fine of P5,000.00 and recommended for suspension of business permit to operate or Health and Sanitary Permit or Occupational Mayor's Permit.

SECTION 13. APPROPRIATION - A sum sufficient in amount shall be appropriated and included in the Annual or Supplemental Budget of the City Government for the effective implementation of this Ordinance.

SECTION 14. SEPARABILITY CLAUSE - in the event that any section, paragraph, sentences, clause or word of this ordinance is declared invalid for any reason, other provisions thereof should not be affected thereby.



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SECTION 15. REPEALING CLAUSE - All laws, as well as pertinent rules and regulations thereof which are inconsistent with the provisions of this ordinance are hereby repealed or amended accordingly.

SECTION 16. EFFECTIVITY - This ordinance shall take effect upon its approval.

ENACTED by the Sangguniang Panlungsod this 23rd day of February, 2015.

ATTY. OLIVA D. TELEGATOS
Secretary
Sangguniang Panlungsod

ATTESTED:

EMILIO FRANCISCO A. BERBERABE JR.
Presiding Officer

APPROVED:

EDUARDO B. DIMACUA
City Mayor

Date Approved: March 5, 2015