

**REPUBLIC OF THE PHILIPPINES
BATANGAS CITY**

OFFICE OF THE SANGGUNIANG PANLUNGSOD

**EXCERPT FROM THE MINUTES OF THE REGULAR SESSION HELD BY THE
MEMBERS OF THE SANGGUNIANG PANLUNGSOD OF BATANGAS CITY
ON DECEMBER 14, 2021 VIA ZOOM APPLICATION**

PRESENT:

Hon. Emilio Francisco A. Berberabe Jr.,	Presiding Officer
Hon. Alyssa Renee A. Cruz,	Councilor
Hon. Aileen Grace A. Montalbo,	“
Hon. Nestor E. Dimacuha,	“
Hon. Gerardo A. Dela Roca,	“
Hon. Oliver Z. Macatangay,	“
Hon. Nelson J. Chavez,	“
Hon. Julian B. Villena,	“
Hon. Michael Thomas T. Pastor,	“
Hon. Isidra “Ched” M. Atienza,	“
Hon. Maria Aleth A. Lazarte,	“
Hon. Lorenzo A. Gamboa, Jr.,	“
Hon. Angelito “Dondon” A. Dimacuha,	ABC-Rep.
Hon. Marjorie A. Manalo,	SK-Fed. Pres.
Hon. Karlos Emmanjuel A. Buted,	Councilor

“On motion of Councilor Cruz duly seconded, the following Resolution was Adopted:

RESOLUTION NO. 352 S. 2021

**GRANTING THE REQUEST OF THE CITY MAYOR BEVERLEY ROSE A.
DIMACUHA FOR THE ABOLITION AND CREATION OF DIFFERENT POSITION
TITLES IN THE OFFICE OF THE INTERNAL AUDIT SERVICES**

WHEREAS, Section 455 of R.A. 7160 and Article 86 of its Implementing Rules and Regulations grant to the City Mayor the power to exercise general supervision and control over all programs, projects, services and activities of the City Government, and in this connection shall have the power to appoint all officials and employees in the Executive Department. Corollary with this executive power is the power to create positions with the concurrence of the Sanggunian.

WHEREAS, the proposed creation of positions in the Office of the Internal Audit Services of the City Government of Batangas does not violate the forty-five percent (45%) Personal Services limitation cited in Section 325 of Republic Act No. 7160, also known as the Local Government Code of 1991;

WHEREAS, the Honorable City Mayor in her letter, requested for the abolition of certain position titles and the creation of the following position titles.

Continuation of Resolution No. 352 S. 2021

**GRANTING THE REQUEST OF THE CITY MAYOR BEVERLEY ROSE A.
DIMACUHA FOR THE ABOLITION AND CREATION OF DIFFERENT POSITION
TITLES IN THE OFFICE OF THE INTERNAL AUDIT SERVICES**

The following position titles in the Office of the Internal Audit Services are hereby abolished:

IAS - 1 City Internal Auditor	SG - 25
IAS - 2 Supervising Administrative Officer	SG - 22
IAS - 3 Supervising Administrative Officer	SG - 22

The following position titles are hereby created:

IAS - 1 City Government Department Head I	SG - 25
IAS - 2 Internal Auditor IV	SG - 22
IAS - 3 Internal Auditor IV	SG - 22

Administrative Section

(Administrative Officer III)/ Administrative Officer V	SG - 18
(Clerk IV)/Administrative Assistant II	SG - 8
(Bookbinder I)/Administrative Aide II (Reproduction Machine Operator I)	SG - 2
Administrative Aide II	SG - 2
(Utility Worker I)/Administrative Aide I	SG - 1

Financial Audit Section

Internal Auditor III	SG - 18
Internal Auditor I	SG - 11
Internal Auditing Assistant	SG - 8
(Clerk I)/Administrative Aide III	SG - 3
(Bookbinder I) Administrative Aide II	SG - 2

Engineering and General Services Section

Internal Auditor III	SG - 18
Internal Auditor I	SG - 11
Internal Auditing Assistant	SG - 8
(Clerk I)/Administrative Aide III	SG - 3
(Clerk I)/Administrative Aide III	SG - 3
(Driver I)/Administrative Aide III	SG - 3
(Bookbinder I)/Administrative Aide II	SG - 2

NOW THEREFORE, be it resolved as it hereby resolves by the Sangguniang Panlungsod of Batangas City, in session assembled, to approve the abolition and creation of different position titles in the Office of the Internal Audit Services;

RESOLVED FURTHER, that compliance to the Budget Operation Manuals for Local Government Units issued by the Commission on Audit and the Department of Budget and Management, and to all auditing rules and regulations and all applicable laws are hereby mandated and shall be the responsibility of the Chief Executive.

Continuation of Resolution No. 352 S. 2021

GRANTING THE REQUEST OF THE CITY MAYOR BEVERLEY ROSE A. DIMACUHA FOR THE ABOLITION AND CREATION OF DIFFERENT POSITION TITLES IN THE OFFICE OF THE INTERNAL AUDIT SERVICES

APPROVED UNANIMOUSLY by the Sangguniang Panlungsod of Batangas City this 14th day of December, 2021.”

I hereby certify that the foregoing Resolution No. 352 S. 2021 was approved by the Sangguniang Panlungsod of Batangas City during its Regular Session held on December 14, 2021.


ATTY. OLIVA D. TELEGATOS
Secretary

ATTESTED:


EMILIO FRANCISCO A. BERBERABE, JR.
Presiding Officer

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THE COMMITTEE ON LAWS, RULES AND REGULATIONS

COMMITTEE REPORT

Letter from the City Mayor Beverley Rose A. Dimacuha re: Abolition of the previous Office of the Internal Audit Services and its position titles and the organization of a new Office of the Internal Audit Services with the creation of different position

COMMENTS:

The subject request for the grant of authority for the City Mayor to enter in to a Memorandum of Agreement (MOA) was referred to the Joint Committee on Laws, Rules and Regulations and Committee on Civil Service for its consideration during the Regular Session on November 23, 2021.

The Committee held a hearing thru Zoom on December 13, 2021 and in attendance were the following:

From Human Resource Management and Development Office: Mrs. Aurea Castillo; from City Budget Office: Mr. Manolo M. Perlada; from: City Treasurer's Office: Ms. Arminda L. Mandayag, from City Accounting Office: Mrs. Sherryl Bool and from: City Planning and Development Coordinator: Mrs. Gilda L. Godoy. Also present are the Chairpersons Coun. Alyssa Renee A. Cruz (Laws) and Coun. Michael Thomas Pastor (Civil Service) and committee members Coun. Gerardo A. Dela Roca, Coun. Julian B. Villena, Coun. Nelson Chavez, Coun. Oliver Z. Macatangay, and Coun. Nestor E. Dimacuha. The Vice Mayor Emilio Francisco Berberabe Jr. and other members of the Sangguniang Panlungsod were also present.

FINDINGS and RECOMMENDATION:

On a letter dated November 17, 2021, the Honorable City Mayor requested for the abolition of the previous Office of the Internal Audit Services and its position titles and the organization of a new Office of the Internal Audit Services with the creation of the following position titles:

(City Internal Auditor)/ City Government Department Head I	SG - 25
Management Audit Division	
Internal Auditor IV	SG - 22
Administrative Section	
(Administrative Officer III)/ Administrative Officer V	SG - 18
(Clerk IV)/Administrative Assistant II	SG - 8
(Bookbinder I)/Administrative Aide II	SG - 2
(Reproduction Machine Operator I)/ Administrative Aide II	SG - 2
(Utility Worker I)/ Administrative Aide I	

Financial Audit Section

Internal Auditor III	SG - 18
Internal Auditor I	SG - 11
Internal Auditing Assistant	SG - 8
(Clerk I)/ Administrative III	SG - 3
(Bookbinder I)/ Administrative II	SG - 2

Operations Audit Division

Internal Audit IV	SG - 22
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Engineering and General Services Section

Internal Auditor III	SG - 18
Internal Auditor I	SG - 11
Internal Auditing Assistant	SG - 8
(Clerk I)/ Administrative III	SG - 3
(Clerk I)/ Administrative III	SG - 3
(Clerk I)/ Administrative III	SG - 3
(Bookbinder I)/ Administrative II	SG - 2

Section 455 of R.A. 7160 and Article 86 of its Implementing Rules and Regulations grant to the City Mayor the power to exercise general supervision and control over all programs, projects, services and activities of the City government, and in this connection shall have the power to appoint all officials and employees in the Executive Department. Corollary with this executive power is the power to create positions with the concurrence of the Sanggunian.

Considering the justifications stated by the Honorable City Mayor in her request, and there being no law or circular violated, the Committee hereby recommends:

1. The adoption of this Committee Report.
2. The approval of the required Resolution hereto attached.

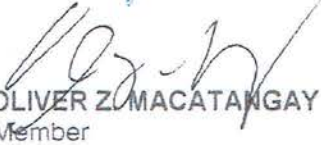
Respectfully submitted, December 13, 2021

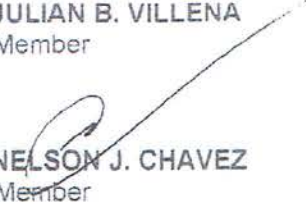
THE COMMITTEE ON LAWS, RULES AND REGULATIONS


COUNCILOR ALYSSA RENEE A. CRUZ
 Chairperson


COUN. GERARDO A. DELA ROCA
 Member

COUN. JULIAN B. VILLENA
 Member


COUN. OLIVER Z. MACATANGAY
 Member


COUN. NELSON J. CHAVEZ
 Member

THE COMMITTEE ON CIVIL SERVICE


COUNCILOR MICHAEL THOMAS PASTOR
 Chairperson

COUN. JULIAN B. VILLENA
 Member


COUN. NESTOR E. DIMACUHA
 Member