

REPUBLIC OF THE PHILIPPINES  
BATANGAS CITY

OFFICE OF THE SANGGUNIANG PANLUNGSOD

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION HELD BY THE  
MEMBERS OF THE SANGGUNIANG PANLUNGSOD OF BATANGAS CITY  
ON SEPTEMBER 30, 2013 AT THE SANGGUNIANG SESSION HALL

**PRESENT:**

Hon. Emilio Francisco A. Berberabe Jr.,	Presiding Officer
Hon. Glenn M. Aldover,	Councilor
Hon. Ma. Claudette U. Ambida,	"
Hon. Hamilton G. Blanco,	"
Hon. Aileen Grace A. Montalbo,	"
Hon. Sergie Rex M. Atienza,	"
Hon. Armando C. Lazarte,	"
Hon. Alyssa Renee A. Cruz,	"
Hon. Gerardo A. dela Roca,	"
Hon. Ma. Kristine Josefina G. Balmes,	"
Hon. Julian B. Villena,	"
Hon. Prudencio A. Cepillo,	(ABC-Rep.)
Hon. Richard I. Cabatay,	(SK-Rep.)

**ABSENT:**

None

"On motion of Councilor Cruz seconded by Councilor Atienza, the following Resolution was Adopted:

**RESOLUTION NO. 178 S.2013**

**RESOLUTION GRANTING THE REQUEST OF THE HONORABLE CITY  
MAYOR EDUARDO B. DIMACUHA FOR THE CREATION OF POSITIONS IN THE  
OFFICE OF THE CITY ENGINEER, HUMAN RESOURCE MANAGEMENT AND  
DEVELOPMENT OFFICE, OFFICE OF THE CITY CIVIL REGISTRAR, INFORMATION  
TECHNOLOGY DIVISION, AND REQUEST OF THE CITY VICE MAYOR FOR THE  
CREATION OF POSITIONS IN THE OFFICE OF THE SANGGUNIANG  
PANLUNGSOD**

**WHEREAS,** the Honorable City Mayor in his letter dated September 17, 2013 requested for the creation of positions of two (2) Engineer I (SG-12), two (2) Engineering Assistant (SG-8), two (2) Draftsman II (SG-8), and one (1) Instrument Man (SG-5) under Planning & Programming Division; one (1) Engineer II (SG-16) and one (1) Engineering Assistant (SG-8) under Architectural/Construction Division; two(2) Engineer I (SG-12), five (5) Engineering Assistant (SG-8) and two (2) Bookbinder I (SG-2) under Building Permit Division; one (1) Engineer III (SG-19), one (1) Engineer II (SG-16) and four (4) Electrician I (SG-4) under Mechanical/Electrical Division; one(1) Engineer III (SG-19) and two (2) Engineer I (SG-12) under Maintenance Division; two (2) Heavy Equipment Operator I (SG-4) under Equipment Pool Division; one (1) Bookbinder I (SG-2) under Administrative Division; and one (1) Engineer III (SG-19) under Waterworks Division; in the Office of the City Engineer due to operations and functions of different divisions of the said office;

**WHEREAS,**the Honorable City Mayor in his letter dated September 17, 2013 requested for the creation of two (2) Administrative Aide II (Bookbinder I) Grade 2 positions in the Human Resource Management and Development Office due to the functions of the said office including a variety of responsibilities in accordance with the constitutional provision of Civil Service pertinent laws, rules and regulations;

**Continuation of Resolution No. 178 S. 2013**

**RESOLUTION GRANTING THE REQUEST OF THE HONORABLE CITY  
MAYOR EDUARDO B. DIMACUHA FOR THE CREATION OF POSITIONS IN THE  
OFFICE OF THE CITY ENGINEER, HUMAN RESOURCE MANAGEMENT AND  
DEVELOPMENT OFFICE, OFFICE OF THE CITY CIVIL REGISTRAR, INFORMATION  
TECHNOLOGY DIVISION, AND REQUEST OF THE CITY VICE MAYOR FOR THE  
CREATION OF POSITIONS IN THE OFFICE OF THE SANGGUNIAN  
PANLUNGSOD**

**WHEREAS**, the Honorable City Mayor in his letter dated September 12, 2013 requested for the creation of one (1) Registration Officer II (SG-14) position in the Office of the City Civil Registrar due to the implementation of new laws and directives on Civil Registration of the said office.

**WHEREAS**, the Honorable City Mayor in his letter dated September 17, 2013 requested for the creation of one (1) Information Technology Officer I (SG-19), one (1) Information System Analyst II (SG-16), two (2) Information System Analyst I (SG-12), and two (2) Information System Researcher I (SG-10) positions in the Information Technology Division due to the functions and IT concerns of the said division;

**WHEREAS**, the Honorable City Vice Mayor in his letter dated September 20, 2013 requested for the creation of two (2) co-terminus positions - Local Legislative Staff Officer V (SG-22) and Local Legislative Staff Officer I (SG-11); two (2) Supervising Administrative Officer (Records and Administrative Office) SG-22 and one (1) Senior Administrative Assistant I (SG-13) in the Office of the SanggunianPanlungsod due to vital qualifications of these positions to the efficient discharge of the functions of the said office;

**NOW THEREFORE**, be it resolved, as it hereby resolves, to approve the following:

**FIRST** -Creation of positions of two (2) Engineer I (SG-12), two (2) Engineering Assistant (SG-8), two (2) Draftsman II (SG-8), and one (1) Instrument Man (SG-5) under Planning & Programming Division; one (1) Engineer II (SG-16) and one (1) Engineering Assistant (SG-8) under Architectural/Construction Division; two(2) Engineer I (SG-12), five (5) Engineering Assistant (SG-8) and two (2) Bookbinder I (SG-2) under Building Permit Division; one (1) Engineer III (SG-19), one (1) Engineer II (SG-16) and four (4) Electrician I (SG-4) under Mechanical/Electrical Division; one(1) Engineer III (SG-19) and two (2) Engineer I (SG-12) under Maintenance Division; two (2) Heavy Equipment Operator I (SG-4) under Equipment Pool Division; one (1) Bookbinder I (SG-2) under Administrative Division; and one (1) Engineer III (SG-19) under Waterworks Division; in the Office of the City Engineer.

**SECOND**-two (2) Administrative Aide II (Bookbinder I) Grade 2 positions in the Human Resource Management and Development Office.

**THIRD**-Creation of one (1) Registration Officer II (SG-14) position in the Office of the City Civil Registrar.

**FOURTH**-Creation of one (1) Information Technology Officer I (SG-19), one (1) Information System Analyst II (SG-16), two (2) Information System Analyst I (SG-12), and two (2) Information System Researcher I (SG-10) positions in the Information Technology Division.

Continuation of Resolution No. 178 S. 2013

**RESOLUTION GRANTING THE REQUEST OF THE HONORABLE CITY  
MAYOR EDUARDO B. DIMACUHA FOR THE CREATION OF POSITIONS IN THE  
OFFICE OF THE CITY ENGINEER, HUMAN RESOURCE MANAGEMENT AND  
DEVELOPMENT OFFICE, OFFICE OF THE CITY CIVIL REGISTRAR, INFORMATION  
TECHNOLOGY DIVISION, AND REQUEST OF THE CITY VICE MAYOR FOR THE  
CREATION OF POSITIONS IN THE OFFICE OF THE SANGGUNIANG  
PANLUNGSOD**


**FIFTH**-Creation of two (2) co-terminus positions - Local Legislative Staff Officer V (SG-22) and Local Legislative Staff Officer I (SG-11); two (2) Supervising Administrative Officer (Records and Administrative Office) SG-22 and one (1) Senior Administrative Assistant I (SG-13) in the Office of the Sangguniang Panlungsod.

**RESOLVED FURTHER**, that compliance to the Budget Operation Manuals for Local Government Units issued by the Commission on Audit and the Department of Budget and Management, and to all auditing rules and regulation and all applicable laws are hereby mandated and shall be the responsibility of the Chief Executive.

**UNANIMOUSLY APPROVED** by the SangguniangPanlungsod this 30<sup>th</sup> day of September 2013."

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I hereby certify to the correctness of the copy of the foregoing Resolution.

  
**ATTY. OLIVA D. TELEGATOS**  
Secretary  
Sangguniang Panlungsod

**ATTESTED:**

  
**EMILIO FRANCISCO A. BERBERABE JR.**  
Presiding Officer

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**SPONSOR** : Coun. Alyssa Renee A. Cruz  
**CO-SPONSORS** : Coun. Ma. Claudette U. Ambida  
Coun. Sergie Rex M. Afienza  
Coun. Armando C. Lazarte  
Coun. Aileen Grace A. Montalbo

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