

**REPUBLIC OF THE PHILIPPINES  
BATANGAS CITY**

**OFFICE OF THE SANGGUNIANG PANLUNGSOD**

**EXCERPT FROM THE MINUTES OF THE REGULAR SESSION HELD BY THE  
MEMBERS OF THE SANGGUNIANG PANLUNGSOD OF BATANGAS CITY  
ON SEPTEMBER 19, 2023 AT THE SAMPAGUITA FARM,  
SAMPAGA, BATANGAS CITY**

**PRESENT:**

Hon. Hamilton G. Blanco,	Acting Presiding Officer
Hon. Karlos Emmanjuel A. Buted,	Sangguniang Panlungsod Member
Hon. Andrea Loise F. Macaraig,	”
Hon. Nestor E. Dimacuha,	”
Hon. Oliver Z. Macatangay,	”
Hon. Armando C. Lazarte,	”
Hon. Nelson J. Chavez,	”
Hon. Jose Jonash Luis F. Tolentino,	”
Hon. Zester Carlo M. Hernandez,	”
Hon. Isidra “Ched” M. Atienza,	”
Hon. Lorenzo A. Gamboa, Jr.,	”
Hon. Michael C. Villena,	”
Hon. Angelito Dondon A. Dimacuha,	Liga ng mga Barangay President
Hon. Marjorie A. Manalo,	Sangguniang Kabataan President
Hon. Alyssa Renee A. Cruz	Acting City Mayor

“On motion of SP Member Buted seconded by Liga ng mga Barangay President Angelito Dondon Dimacuha, the following Resolution was Adopted:

**RESOLUTION NO. 22-375 S. 2023**

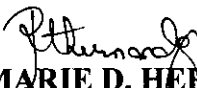
**ADOPTING THE REPORT OF THE COMMITTEE ON APPROPRIATIONS  
REGARDING THE CREATION OF POSITIONS AND TRANSFER OF ITEM  
POSITIONS IN THE CITY GOVERNMENT OF BATANGAS**

**RESOLVED**, to adopt the report of the Committee on Appropriations and the recommendations stated therein on the request of the City Mayor Beverley Rose A. Dimacuha regarding the creation of various positions and transfer of item positions in the City Government of Batangas.

**RESOLVED FURTHER**, to approve the ordinance entitled: “An Ordinance Creating Various Positions and Transfer of Item Positions in the City Government of Batangas and Providing Funds Thereof”.

**UNANIMOUSLY APPROVED. ”**

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I hereby certify that the foregoing Resolution No. 22-375 S. 2023 was approved by the Sangguniang Panlungsod of Batangas City during its Regular Session held on September 19, 2023.

  
**ROSEMARIE D. HERNANDEZ**  
Board Secretary IV

**ATTESTED:**   
**HAMILTON G. BLANCO**  
Acting Presiding Officer



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**OFFICE OF COUNCILOR KARLOS A. BUTED**  
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**COMMITTEE ON APPROPRIATIONS & COMMITTEE ON CIVIL SERVICE**  
**COMMITTEE REPORT**

*Creation of Positions and Transfer of Item Positions*

**BACKGROUND:**

The subject is the letter from the City Mayor Beverley Rose A. Dimacuha regarding the request for the creation of positions, as well as the transfer of Item positions. This was referred to the Joint Committee on Appropriations and Committee on Civil Service for its consideration during the Regular Session last September 12, 2023. The Committee held a hearing via Zoom on September 14, 2023 and in attendance were the following:

**SANGGUNIANG PANLUNGSOD MEMBERS:**

Hon. Atty. Alyssa Renee A. Cruz	City Vice Mayor
Hon. Karlos Emmanjuel A. Buted	Chairman, Committee on Appropriations
Hon. Nestor E. Dimacuha	Member, Committee on Appropriations
Hon. Lorenzo A. Gamboa, Jr.	"
Hon. Nelson J. Chavez	"
Hon. Isidra M. Atienza	"
Hon. Oliver Z. Macatangay	Chairman, Committee on Civil Service
Hon. Zester Carlo M. Hernandez	Member, Committee on Civil Service
Hon. Hamilton G. Blanco	"
Hon. Armando C. Lazarte	Member, Sangguniang Panlungsod
Hon. Jose Jonash Luis F. Tolentino	"
Hon. Angelito Dondon A. Dimacuha	ABC President
Hon. Marjorie A. Manalo	SK Federation President

**PROPONENTS:**

Ms. Gilda Godoy, ENP	CPDO Coordinator
	City Planning and Development Office
Mr. Manolo Perlada	City Budget Officer
	City Budget Office
Ms. Sherryl Bool	City Accountant
	City Accounting Office
Ms. Arminda Madayag	OIC – City Treasurer
	City Treasurer's Office
Ms. Aurea Castillo	OIC – HRMDO
	Human Resources and Development Office

**FINDINGS:**

The Sangguniang Panlungsod and the Committee on Appropriations briefly made an overview of the subject and hereby stated the following:

1. Existing positions must be allotted for promotions.



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2. If possible, employees who continuously serve for the Batangas City Government for over 30 years shall be prioritized. Hence, they shall be entitled to social services compensation, or other improvised ways to address their concerns.
3. Employees, especially those who have not yet taken the Civil Service Exam, shall be guided to take the CSE for their eligibility and promotion.
4. According to Ms. Castillo of the HRMDO, deliberation of employees is done every two months per department/division.
5. Below is the list of the positions to be created and transfer of item positions;

**I. Creation**

**A. City Mayor's Office**

Administrative Division

One (1) Administrative Assistant IV (Bookbinder IV) SG-10

Information Division

One (1) Administrative Assistant I  
(Audio Visual Equipment Operator III) SG-7

**B. Colegio ng Lungsod ng Batangas**

One (1) Nurse I SG-15

**C. Office of the City Budget Officer**

One (1) Administrative Officer V (Budget Officer III) SG-18

One (1) Administrative Assistant I (Bookbinder III) SG-7

**D. Office of the City Social Welfare and Development**

One (1) Administrative Aide IV SG-4

**E. Office of the City Health Officer**

One (1) Administrative Assistant I SG-7

One (1) Administrative Aide III SG-3

**F. Office of the City Treasurer**

One (1) Administrative Aide IV SG-4

**II. Transfer of Item Positions**

NAME	POSITION	FROM	TO
1. Lita M. Abdon	Administrative Officer IV (Administrative Officer II)	City Mayor's Office CMO MA-26	City Agriculture Office
2. Francisco B. Agregado	Administrative Aide I (Utility Worker I)	Colegio ng Lungsod ng Batangas CLB-75	City Veterinary Office
3. Noel A. Arguelles	Administrative Aide I (Utility Worker I)	City Mayor's Office CMO MA-264	City Veterinary Office



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4. Jan Harold C. Ilagan	Administrative Aide I (Utility Worker I)	Office of the City Market Administrator MK-101	City Veterinary Office
5. Dr. Alfrayzar C. Mulsid	Medical Officer IV (Medical Officer V)	Office of the City Health Officer HE-37	Colegio ng Lungsod ng Batangas
6. Dr. Teofista B. Mulsid	Medical Officer IV (Medical Officer V)	Office of the City Health Officer HE-40	City Social Welfare and Development Office
7. Danilo C. Eguia	Fumigator	City Mayor's Office MA-43	Office of the City Health Officer
8. Nene P. Bool	Administrative Aide I (Utility Worker I)	Office of the City General Services Officer GS-208	Office of the City Health Officer
9. Joy A. Suarez	Administrative Officer IV (Administrative Officer II)	Office of the City General Services Officer GS-5	Office of the City Accountant
10. Sulpicia R. De Chavez	Sr. Administrative Assistant I (Demo IV)	Office of the City Market Administrator MK-44	Office of the City General Services Officer
11. Gerason A. Baja	Administrative Assistant I (Bookbinder III)	Office of the City Budget Officer BU-29	Office of the City Assessor
12. Giliw J. Valdez I	Administrative Aide I (Crafts and Trade Helper)	City Mayor's Office CMO MA-84	Office of the City Accountant
13. Jesus N. Cabildo	Market Inspector I	Office of the City Market Administrator MK-26	Office of the City Veterinary

6. As per recommendation, the following requests for Transfer of Item Positions rendered quality service from the time they were reassigned to their respective offices.

**RECOMMENDATIONS:**

Considering that the committee finds no legal impediments, the same hereby recommends:

1. The adoption of this Committee Report; and
2. The approval of the Ordinance hereto attached.

Respectfully submitted, September 19, 2023.



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**COMMITTEE ON APPROPRIATIONS & COMMITTEE ON CIVIL SERVICE**



**HON. KARLOS EMMANJUEL A. BUTED**  
Chairman, Committee on Appropriations



**HON. OLIVER Z. MACATANGAY**  
Chairman, Committee on Civil Service



**HON. NESTOR E. DIMACUHA**  
Member, Committee on Appropriations



**HON. HAMILTON G. BLANCO**  
Member, Committee on Civil Service



**HON. LORENZO A. GAMBOA, JR.**  
Member, Committee on Appropriations



**HON. ZESTER CARLO M. HERNANDEZ**  
Member, Committee on Civil Service



**HON. NELSON J. CHAVEZ**  
Member, Committee on Appropriations



**HON. ANDREA LOISE F. MACARAIG**  
Member, Committee on Civil Service



**HON. ISIDRA M. ATIENZA**  
Member, Committee on Appropriations



**HON. MICHAEL C. VILLENA**  
Member, Committee on Civil Service