

**REPUBLIC OF THE PHILIPPINES  
BATANGAS CITY**

**OFFICE OF THE SANGGUNIANG PANLUNGSOD**

**EXCERPT FROM THE MINUTES OF THE REGULAR SESSION HELD BY THE  
MEMBERS OF THE SANGGUNIANG PANLUNGSOD OF BATANGAS CITY  
ON OCTOBER 24, 2023 AT THE SAMPAGUITA FARM,  
SAMPAGA, BATANGAS CITY**

**PRESENT:**

Hon. Alyssa Renee A. Cruz	Presiding Officer
Hon. Hamilton G. Blanco,	Sangguniang Panlungsod Member
Hon. Karlos Emmanjuel A. Buted,	”
Hon. Andrea Loise F. Macaraig,	”
Hon. Nestor E. Dimacuha,	”
Hon. Oliver Z. Macatangay,	”
Hon. Armando C. Lazarte,	”
Hon. Nelson J. Chavez,	”
Hon. Jose Jonash Luis F. Tolentino,	”
Hon. Isidra “Ched” M. Atienza,	”
Hon. Lorenzo A. Gamboa, Jr.,	”
Hon. Michael C. Villena,	”
Hon. Angelito Dondon A. Dimacuha,	Liga ng mga Barangay President
Hon. Marjorie A. Manalo,	Sangguniang Kabataan President

Hon. Zester Carlo M. Hernandez, (On Leave) Sangguniang Panlungsod Member

“On motion of SP Member Macaraig seconded by SP Member Lazarte, the following Resolution was Adopted:

**RESOLUTION NO. 22-417 S. 2023**

**A RESOLUTION AUTHORIZING THE HONORABLE CITY MAYOR BEVERLEY  
ROSE A. DIMACUHA TO ENTER INTO, SIGN THE DISBURSEMENT SERVICES  
AGREEMENT, OPEN, AND MAINTAIN AN ACCOUNT AND OTHER RELATED  
AGREEMENTS WITH UNIONBANK**

**WHEREAS**, the Local Government of Batangas is continuously undertaking the modernization of its facility to provide fast and efficient alternative payment collection services to its constituents;

**WHEREAS**, in compliance with Republic Act No. 11032 or the Ease of Doing Business and Efficient Government Services Delivery Act of 2018, the Local Government aims to establish effective practices and efficient turnaround of the delivery of government services through business one-stop-shop for business and license permit application and renewal, construction permits, tax payments, as well as to provide easy and accessible payment options to its constituents;

**WHEREAS**, the UnionBank offers disbursement services to the Local Government to help achieve the foregoing purpose;

**WHEREAS**, there is a need to authorize the Honorable City Mayor to execute and sign all documents and agreements related to the Disbursement Services Agreement, to open and maintain an account with the UnionBank for the latter to render the service;

**Continuation of Resolution No. 22-417 S. 2023**

**A RESOLUTION AUTHORIZING THE HONORABLE CITY MAYOR BEVERLEY ROSE A. DIMACUHA TO ENTER INTO, SIGN THE DISBURSEMENT SERVICES AGREEMENT, OPEN, AND MAINTAIN AN ACCOUNT AND OTHER RELATED AGREEMENTS WITH UNIONBANK**

**WHEREAS**, relative thereto, the Local Government Legal Department reviewed the Disbursement Services Agreement and related agreements that will govern the parties' complementary rights and obligations, and the same have been found to be reasonably and properly crafted and in accordance with law;

**NOW THEREFORE**, BE IT RESOLVED, as it is hereby RESOLVED, by the Sangguniang Panlungsod in session assembled, to authorize the HONORABLE CITY MAYOR BEVERLEY ROSE A. DIMACUHA to enter into and sign all documents related to Disbursement Services particularly Checkwriter and Payexpress Agreement which are but not limited to, Checkwriter-Portal Enrollment Form with Terms & Conditions, Checkwriter Addendum, Corp Checkwriter/CWT Signature Template, Checkwriter Enrollment Form, Payexpress-Portal Enrollment Form with Terms & Conditions, CWT and Invoice Enrollment Form, Unionbank account opening documents.

**FURTHER RESOLVED**, as it hereby RESOLVES, that the copy of this Resolution be furnished to the Office of the City Mayor, City Treasurer's Department, City Accounting Department, City Information and Communication Technology Department and the UnionBank for their information and appropriate action.

**UNANIMOUSLY APPROVED."**

I hereby certify that the foregoing Resolution No. 22-417 S. 2023 was approved by the Sangguniang Panlungsod of Batangas City during its Regular Session held on October 24, 2023.

  
**ATTY. OLIVA D. TELEGATOS**  
Secretary

**ATTESTED:**

  
**ATTY. ALYSSA RENEE A. CRUZ**  
Presiding Officer

ODT/ystingchuy...



Republic of the Philippines  
BATANGAS CITY

**Office of the Sangguniang Panlungsod**

Tel. No. 722-0304

---

**COMMITTEE REPORT  
COMMITTEE ON BANKS AND FINANCIAL INSTITUTIONS**

DATE : OCTOBER 23, 2023  
TO : THE HONORABLE VICE MAYOR AND PRESIDING OFFICER, ATTY. ALYSSA RENEE A. CRUZ, AND THE HONORABLE SANGGUNIANG PANLUNGSOD MEMBERS  
FROM : COMMITTEE ON BANKS AND FINANCIAL INSTITUTIONS  
SUBJECT : DISCUSSION OF THE LETTER FROM CITY MAYOR BEVERLEY ROSE A. DIMACUHA REQUESTING FOR THE GRANT OF AUTHORITY FOR THE UNDERSIGNED TO ENTER INTO AND SIGN THE DISBURSEMENT SERVICES AGREEMENT AND OTHER RELATED AGREEMENTS WITH UNIONBANK.

**BACKGROUND**

The stated subject was referred to the Committee during the Regular Session of October 3, 2023. The Committee Hearing was called in October 17, 2023, at 11:00 am at the Sampaguita Farm, Brgy. Sampaga, Batangas City.

Present during the hearing were the following:

Hon. Andrea Loise F. Macaraig	SP/Committee Chairperson (Banks and Financial Institutions)
Hon. Nelson J. Chavez	SP/Committee Member
Hon. Armando C. Lazarte	SP/Committee Member
Hon. Ched M. Atienza	SP/Committee Member
Hon. Oliver Z. Macatangay	SP/Committee Member
Hon. Nestor E. Dimacuha	SP Member
Hon. Karlos Emmanjuel A. Buted	SP Member
Hon. Hamilton G. Blanco	SP Member
Hon. Jose Jonash Luis F. Tolentino	SP Member
Hon. Lorenzo A. Gamboa, Jr.	SP Member
Hon. Michael C. Villena	SP Member
Hon. Angelito Dondon A. Dimacuha	ABC President
Hon. Marjorie A. Manalo	SK Federation President
Ms. Arminda L. Madayag	City Treasurer/City Local Finance Committee
Ms. Gilda Godoy, EnP	City Planning and Development Coordinator/City Local Finance Committee
Mr. Manolo M. Perlada	City Budget Officer/ City Local Finance Committee
Atty. Shaira Garcia Humarang	City Legal Office
Ms. Daiby Anne Bonifacio	Relationship Manager / UnionBank
Mr. Jayson Lalusis	Relationship Manager / UnionBank



Republic of the Philippines  
**BATANGAS CITY**  
**Office of the Sangguniang Panlungsod**  
Tel. No. 722-0304

---

**FINDINGS:**

1. The request to retain an account with the UnionBank and to avail of their disbursement services through automated online transfer provided to give a nominated bank account automatically for our suppliers to avail was discussed.
2. It is also a requirement of Bureau of Local Government Finance because the UnionBank is not an authorized government depository bank we will give them the authority provided to give them the requirements for us to avail those facilities.
3. Atty. Shaira Garcia- Humarang noticed the draft of the resolution title should not be only bear the words "enter into and sign the disbursement services agreement" but also to "authorize the City Mayor to open and maintain an account with the UnionBank".

**RECOMMENDATION:**

In view of the foregoing, the Committee vouches for the veracity of creating a resolution for the stated subject, therefore, recommends the following:

1. Approval of the resolution authorizing the City Government of Batangas, through its City Mayor Hon. Beverley Rose A. Dimacuha, to enter into and sign the disbursement services agreement and to open and maintain account and other related agreements with UnionBank.
2. Adoption of this Committee Report.

**COMMITTEE ON BANKS AND FINANCIAL INSTITUTIONS**

  
**HON. ANDREA LOISE F. MACARAIG**  
Chairperson, Committee on Banks and Financial Institutions

  
**HON. NELSON J. CHAVEZ**  
Member

  
**HON. ARMANDO C. LAZARTE**  
Member

  
**HON. CHED M. ATIENZA**  
Member

  
**HON. OLIVER Z. MACATANGAY**  
Member