

**REPUBLIC OF THE PHILIPPINES
BATANGAS CITY**

OFFICE OF THE SANGGUNIANG PANLUNGSOD

**EXCERPT FROM THE MINUTES OF THE REGULAR SESSION HELD BY THE
MEMBERS OF THE SANGGUNIANG PANLUNGSOD OF BATANGAS CITY
ON NOVEMBER 7, 2023 AT THE SAMPAGUITA FARM,
SAMPAGA, BATANGAS CITY**

PRESENT:

Hon. Alyssa Renee A. Cruz	Presiding Officer
Hon. Hamilton G. Blanco,	Sangguniang Panlungsod Member
Hon. Karlos Emmanjuel A. Buted,	”
Hon. Andrea Loise F. Macaraig,	”
Hon. Nestor E. Dimacuha,	”
Hon. Oliver Z. Macatangay,	”
Hon. Armando C. Lazarte,	”
Hon. Nelson J. Chavez,	”
Hon. Jose Jonash Luis F. Tolentino,	”
Hon. Zester Carlo M. Hernandez,	”
Hon. Isidra “Ched” M. Atienza,	”
Hon. Lorenzo A. Gamboa, Jr.,	”
Hon. Michael C. Villena,	”
Hon. Angelito Dondon A. Dimacuha,	Liga ng mga Barangay President
Hon. Marjorie A. Manalo,	Sangguniang Kabataan President

“On motion of SP Member Gamboa seconded by SP Member Nestor Dimacuha, the following Resolution was Adopted:

RESOLUTION NO. 22-432 S. 2023

**A RESOLUTION URGING THE CITY ENGINEER’S OFFICE OF THE CITY OF
BATANGAS TO STRICTLY ADHERE AND COMPLY WITH ALL PROVISIONS
STIPULATED HEREIN IN CONSONANCE WITH R.A. 9485 OTHERWISE KNOWN
AS “ANTI-RED TAPE ACT OF 2007” AND R.A. 11032 OR THE “EASE OF DOING
BUSINESS AND EFFICIENT GOVERNMENT SERVICE DELIVERY ACT OF 2018”**

WHEREAS, Section 2 of R.A. 11032 stipulates that the State shall take appropriate measures to promote transparency in each agency with regard to the manner of transacting with the public, which shall encompass a program for adoption of simplified requirements and procedures that will reduce red tape and expedite business and nonbusiness related transactions in government;

WHEREAS, it is the policy of the City of Batangas to serve its citizenry with utmost honesty, integrity and transparency and seeks to further streamline its system for more effective delivery of services, specifically, ensuring compliance with ARTA Rule 3-7-20 as well as the 100% on-time preparation of all program of works and other requirements for the projects under the 20% Local Development Fund and other priority projects of the City of Batangas;

WHEREAS, the City Engineer’s Office is the Department responsible for the preparation of all program of works of said priority projects as well as inspection of all infrastructure projects within the territorial jurisdiction of the City of Batangas, maintain all government properties and issue Building Permits;

Continuation of Resolution No. 22-432 S. 2023**A RESOLUTION URGING THE CITY ENGINEER'S OFFICE OF THE CITY OF BATANGAS TO STRICTLY ADHERE AND COMPLY WITH ALL PROVISIONS STIPULATED HEREIN IN CONSONANCE WITH R.A. 9485 OTHERWISE KNOWN AS "ANTI-RED TAPE ACT OF 2007" AND R.A. 11032 OR THE "EASE OF DOING BUSINESS AND EFFICIENT GOVERNMENT SERVICE DELIVERY ACT OF 2018"**

WHEREAS, following a legislative inquiry of the Sangguniang Panlungsod to relevant employees, division chiefs and head of office of the concerned department, the following recommendations are hereby issued for strict compliance of the same:

- a. Manpower - There is a need to assess the existing personnel, their expertise, capabilities and current job descriptions. Based on the assessment, if there is a need, reorganize, reshuffle, abolish and create position and hire additional Job Orders;
- b. Logistics - The problem with construction equipment and means of transportation can be elevated by means of rentals, computers and printers need to have the required specification, the minimum processor should be at least i7 or Ryzen 7 to support the various engineering applications such as AutoCad and other softwares, purchase gadgets and fixtures like CCTV if necessary;
- c. Prioritize those maintenance jobs according to severity, coordinate with the Chief Executive and forward request with justification if there is an urgent need for supplemental budget;
- d. Formulate a viable plan with the CDRRMO to synchronize and harmonize the prioritization and process in-order to utilize funds for the maintenance of drainage and canals without compromising the disbursement of the 70% of the 5% Calamity Fund;
- e. Conduct information dissemination with 105 Barangays anent the requirements needed for their projects, ensure that all requirements will be met accordingly before submitting the list of their priority projects to the CPDO for inclusion in the Annual Investment Plan;
- f. There is a need to improve coordination and cooperation with DPWH, and utility companies such as Primewaters and MERALCO, a separate course of action should be done;
- g. Devise ways to improve communication with the clients, not limited to verbal and/or rhetoric, but through official written correspondence citing reasons;
- h. The CPDO and CEO shall formulate procedures to improve the process by which they cooperate to ensure that all priority programs and projects of the City of Batangas can be identified, prepared and accomplished on schedule;
- i. The City Engineer's Office shall formulate an Action Plan with corresponding recommendations which will be presented to the Chief Executive to address relevant issues at hand and ensure that the department will deliver output efficiently, effectively and timely.

Continuation of Resolution No. 22-432 S. 2023


A RESOLUTION URGING THE CITY ENGINEER'S OFFICE OF THE CITY OF BATANGAS TO STRICTLY ADHERE AND COMPLY WITH ALL PROVISIONS STIPULATED HEREIN IN CONSONANCE WITH R.A. 9485 OTHERWISE KNOWN AS "ANTI-RED TAPE ACT OF 2007" AND R.A. 11032 OR THE "EASE OF DOING BUSINESS AND EFFICIENT GOVERNMENT SERVICE DELIVERY ACT OF 2018"

NOW, THEREFORE, BE IT RESOLVED, as it is hereby resolved by the Sangguniang Panlungsod Members in a Regular Session assembled to urge the City Engineer's Office of the City of Batangas to strictly adhere and comply with all provisions stipulated herein in consonance with R.A. 9485 otherwise known as "Anti-Red Tape Act of 2007" and R.A. 11032 or the "Ease of Doing Business and Efficient Government Service Delivery Act of 2018" .

RESOLVED FURTHER, to furnish the Chief Executive, the City Planning and Development Office (CPDO), Business Permit and Licensing Office (BPLO) and the City Engineer's Office (CEO) copy of this Resolution upon approval for their information, and appropriate action.

UNANIMOUSLY APPROVED. "

I hereby certify that the foregoing Resolution No. 22-432 S. 2023 was approved by the Sangguniang Panlungsod of Batangas City during its Regular Session held on November 7, 2023.


LUNINGNINGA. AQUINO
Board Secretary III

NOTED:


ATTY. OLIVA D. TELEGATOS
Secretary

ATTESTED:


ATTY. ALYSSA RENEE A. CRUZ
Presiding Officer

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Republic of the Philippines
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COMMITTEE ON ENGINEERING AND PUBLIC WORKS

COMMITTEE REPORT

SUBJECT: LEGISLATIVE INQUIRY REGARDING COMPLIANCE OF THE RELEVANT OFFICES, DEPARTMENT AND DIVISIONS OF THE CITY GOVERNMENT OF BATANGAS WITH ARTA MEMORANDUM CIRCULAR NO. 2020-22 OR THE 3-7-20 RULE AND COMPLIANCE WITH ALL REQUIREMENTS NEEDED FOR THE SEAL OF GOOD LOCAL GOVERNANCE

BACKGROUND

The concerns of the Chief Executive, Mayor Beverley Rose A. Dimacuha regarding the requirements from the City Government of Batangas Seal of Good Local Governance was raised during the Executive Meeting held October 8, 2023. It was cited that compliance with ARTA Rule 3-7-20 is among those that needs to be ensured as well as the 100% on-time preparation of all program of works and other requirements for the projects under the 20% Local Development Fund and other priority projects of the City of Batangas.

The Committee Hearing regarding the subject matter was conducted by the aforementioned Committee last Tuesday, October 17, 2023 at 11:00 o'clock in the morning and was attended by the following: Coun. Lorenzo A. Gamboa, Jr. - Chairman, Committee on Engineering and Public Works; Coun. Nestor Dimacuha; Coun. Isidra Atienza; Coun. Karlos Emmanjuel Buted; SK Fed. Pres. Marjorie Manalo; Coun. Oliver Macatangay; Coun. Jose Jonash Luis Tolentino; Coun. Hamilton Blanco; ABC Pres. Angelito Dondon Dimacuha; Coun. Nelson Chavez; Coun. Michael Villena; Coun. Armando Lazarte; Coun. Andrea Louise Macaraig; and Vice Mayor Alyssa Renee Cruz.

Also in attendance were the following:

From the City Planning and Development Office, Ms. Gilda L. Godoy; and

From the City Engineer's Office: Engr. Dwight Virgilio Arellano, Engr. Armando Plata, Engr. Ma. Vilma Flores, Engr. Corazon Lacorte, Engr. Efren Untalan, Engr. Alvin Jose Gomez, Engr. Lucila Castillo, Engr. Emelita Untalan, Engr. Apolonio Calpito, Arch. Jose Gallardo Palas, and Arch. Marites Ceniza.

A subsequent Committee Meeting was held October 23, 2023, 10:00 o'clock in the morning at Sam Farm, St. Paula Homes, Libjo, Batangas City. It was attended by Coun. Lorenzo Gamboa Jr., Coun. Armando Lazarte, and Coun. Karlos Emmanjuel Buted, Committee Chairman and Members respectively of the Committee on Engineering and Public Works. Also present were personnels from the City Engineer's Office namely: Engr. Dwight Virgilio Arellano (Department Head), Engr. Lucila Castillo, Engr. Emelita Untalan, Engr. Corazon Lacorte, Engr. Alvin Jose Gomez, Engr. Efren Untalan, Engr. Armando Plata, Engr. Ma. Vilma Flores, Arch. Marites Ceniza, Arch. Jose Gallardo Palas and Ms. Cecilia Calingasan.

DISCUSSIONS/OBSERVATIONS

During the discussion at the Committee Hearing, the CPDO and CEO Department Heads, Ms. Godoy and Engr. Arellano discuss the processes involve in the preparation of the



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program of works and accomplishments of all projects not limited to those priority projects funded by the 20% Development Fund and Barangay Projects.

According to the resource persons from the City Engineer's Office, the following are the concerns that needs to be addressed to improve the efficiency of the department: Manpower; Logistics; Budgetary Constraint; and Inter-department, Inter-agency and Client-based issues. Specifically:

A. Manpower - There is no permanent inspection team, draftsman usually accompanies the team to make up for the manpower requirements; the sheer volume of maintenance work overwhelms the Maintenance Division for Road Repairs, Drainage and Canal maintenance and maintenance of government properties which only have Five (5) Engineers;

B. Logistics - There are Heavy duty equipment and other miscellaneous and handy equipment that are faulty and some already unusable; existing means of transportation for the inspection team are unsafe and cannot be used in long distance driving and treacherous terrains specially in the upland barangays; Computers (both software and hardware) and other office equipment such as printers are lacking both in quantity and quality;

C. Budget - the allocated budget, specially for maintenance will not suffice to finance even half of the maintenance of all government property, including buildings, roads drainage and canals;

D. There is confusion with regards to the accessibility and utilization of funds for drainage maintenance considering that actual maintenance is being done by the CEO but funds is with the CDRRMO;

E. Completion of requirements and compliance with existing specifications of the projects in Barangay Level such as the deed of donation and appropriate areas (size, terrain, soil quality, among others) also affects their progress;

F. Coordination anent roads and drainage under the jurisdiction of the DPWH;

G. Installation of utilities for completed projects such as water and electricity delays the issuance of occupancy permit; and

H. There is a problem with communication between the CEO and the personnel of clients assigned to take-care of the requirements needed to secure building permits.

FINDINGS

Based on the observations and discussions, the following are the findings of the committee:

1. Manpower - There is a need to assess the existing personnel, their expertise, capabilities and current job descriptions. Based on the assessment, if there is a need, reorganize, reshuffle, abolish and create position and hire additional Job Orders;

2. Logistics - The problem with construction equipment and means of transportation can be elevated by means of rentals, computers and printers need to have the required



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specification, the minimum processor should be at least i7 or Ryzen 7 to support the various engineering applications such as AutoCad and other softwares, purchase gadgets and fixtures like CCTV if necessary;

3. Prioritize those maintenance jobs according to severity, coordinate with the Chief Executive and forward request with justification if there is an urgent need for supplemental budget;

4. Formulate a viable plan with the CDRMO to synchronize and harmonize the prioritization and process in-order to utilize funds for the maintenance of drainage and canals without compromising the disbursement of the 70% of the 5% Calamity Fund;

5. Conduct information dissemination with 105 Barangays anent the requirements needed for their projects, ensure that all requirements will be met accordingly before submitting the list of their priority projects to the CPDO for inclusion in the Annual Investment Plan;

6. There is a need to improve coordination and cooperation with DPWH, and utility companies such as Primewaters and MERALCO, a separate course of action should be done;

7. Devise ways to improve communication with the clients, not limited to verbal and/or rhetoric, but through official written correspondence citing reasons;

8. The CPDO and CEO shall formulate procedures to improve the process by which they cooperate to ensure that all priority programs and projects of the City of Batangas can be identified, prepared and accomplished on schedule;

9. The City Engineer's Office shall formulate an Action Plan with corresponding recommendations which will be presented to the Chief Executive to address relevant issues at hand and ensure that the department will deliver output efficiently, effectively and timely.

RECOMMENDATIONS

In view of the foregoing and based on the observations, discussions and findings during the Committee Hearing and Committee Meeting, the Committee on Engineering and Public Works hereby recommends:

1. The adoption of this Committee Report; and
2. The approval of the Resolution hereto attached.



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COMMITTEE ON ENGINEERING AND PUBLIC WORKS

Respectfully submitted this 7th day of November 2023.



COUN. LORENZO GAMBOA, JR.
Chairman



COUN. KARLOS EMMANJUEL BUTED
Member



COUN. ARMANDO LAZARTE
Member



COUN. NELSON CHAVEZ
Member



COUN. OLIVER MACATANGAY
Member